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"...the best Practice Management and Electronic Medical Records solution on the market today."

- Dr. R. Hartwell,
AMS Client for
20 Years.

7 Common Mistakes When Purchasing Medical Office Software

- 1. Pricing for Software Systems:** *Settling on a medical office software package without doing your due-diligence on pricing options. Make sure you know any and all details on pricing structures that a vendor may be offering, and if there are any setup fees involved. There are, or should be, a multitude of packages offered, so make sure you are choosing the best pricing structure for your practice in order to be cost-efficient.*
- 2. Setup and Training:** *Not understanding the level of training a provider offers, and the setup process to get your practice going after installation. Find a provider that will assist in setup AND help train you after the system has been implemented in your practice. The last time you have communication with your provider shouldn't be at the conclusion of the installation period.*
- 3. Tech Support Information:** *Choosing a vendor that doesn't include tech support in their different packaging options. Learn what support levels each package may have, and that whichever system you are purchasing has the support system that is right for you and your practice.*
- 4. Length of Setup and Training:** *Making a decision without first having knowledge regarding how quickly you can be up and running after the initial installation. Make sure you are made aware of this timeline, and that you have a firm plan for integrating your staff into the EMR system.*
- 5. Software Compatibility:** *Not knowing the level of compatibility a system may have towards your practice's specialty. Often times medical office software companies offer EMR systems that are only focused around a particular specialty, so it is vital to ensure that a vendor caters to your specialty. American Medical Software and our Ultra Charts System™ has templates that are accommodating to all specialties.*
- 6. Ease in Data Dumping:** *Purchasing software that you cannot easily import your data into. If you are looking to change software systems, it is vital that you connect with a vendor that can easily dump all of the data from your old system into your new one. The ease of this process is incredibly important in getting your practice going in the right direction after installation.*
- 7. Cloud vs. Client-Server Solutions:** *Not having an understanding of cloud-based vs. client server offerings. Often times, this is a big decision that must be made when purchasing a medical office software, so it is important to know all the pros and cons for each option.*

American Medical Software has been providing our customers solutions for making their practices more efficient and profitable for over 33 years. If you are a trustworthy partner for your practice, contact us today at 800-423-8836 and get a FREE 5-minute demo to see how any combination of modules in our Ultra Charts System™ can improve your practice.